

School & Camp Hours

Discovery Kids:	7:30 am - 9:30 am
Core Day:	9:30 am - 1:30 pm
Relax & Enrichment:	1:30 pm - 4:00 pm
Kids Explore:	4:00 pm - 6:00 pm

Camp Fees

9 weeks
June 3 - August 2, 2013

		CORE & MORE				Full-Day 7:30 am - 6:00 pm
		Discovery Kids	Core Day	Relax & Enrichment	Kids Explore	
Infants	5 days	<i>Infants Full-Day Only</i>				\$3,569
1s	3 days	\$528	\$1,187	\$584	\$528	\$2,688
1s	5 days	\$714	\$2,058	\$742	\$714	\$3,569
2s, 3s	3 days	\$445	\$1,075	\$528	\$445	\$2,429
2s, 3s, 4s	5 days	\$575	\$1,817	\$695	\$575	\$3,143

MEMBER DISCOUNT

Year round members of the MJCCA or TKE receive \$50 discount off Core Day or \$100 off Full-Day 9-week camp fees per family.

School Fees

August 12, 2013 - May 28, 2014

		CORE & MORE				Full-Day 7:30 am - 6:00 pm
		Discovery Kids	Core Day	Relax & Enrichment	Kids Explore	
Infants	5 days	<i>Infants Full-Day Only</i>				\$12,793
1s	3 days	\$1,183	\$4,800	\$1,916	\$1,813	\$9,558
1s	5 days	\$2,554	\$5,974	\$2,668	\$2,554	\$12,793
2s, 3s	3 days	\$1,494	\$4,460	\$1,597	\$1,494	\$8,178
2s, 3s, 4s	5 days	\$1,916	\$5,552	\$2,348	\$1,916	\$10,516

MEMBER DISCOUNT

Year round members of the MJCCA or TKE receive \$200 discount off Core Day or the Full-Day school fees per family.

Fees are per school year. Families may select number of days and actual days for each of the times but these must be adhered to for the entire year. Staffing will be planned and implemented based on enrollment at time of registration.

For example: If a child is registered for Discovery Kids 3 days a week and Core day 5 days a week, that will be the expectation for each week of the school year. The child may not come to Discovery Kids 5 days one week and 1 day another week.

Registration is based on first come first serve and based on a minimum amount of enrollment.

Children must bring lunch with them to school each day.

These fees are based on the 2013- 2014 school year calendar and do not include vacation days.

Today's Date		Child's Date Of Birth		<input type="checkbox"/> Male <input type="checkbox"/> Female	MJCCA Member? <input type="checkbox"/> Yes <input type="checkbox"/> No	TKE Member? <input type="checkbox"/> Yes <input type="checkbox"/> No
Child's Last Name		First	Middle	Nickname		
Home Address					Ethnicity	
City		State	ZIP	County		
Parent/Guardian 1 Name: _____ <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Other		Cell Phone	Work Phone	Home Phone	Email Address	
Parent/Guardian 2 Name: _____ <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Other		Cell Phone	Work Phone	Home Phone	Email Address	
Child's Age as of 9/1/13: <input type="checkbox"/> Infant (minimum 6 weeks) <input type="checkbox"/> 1 Years <input type="checkbox"/> 2 Years <input type="checkbox"/> 3 Years <input type="checkbox"/> 4 Years						

..... **PLEASE NOTE: This bottom payment portion will be removed and destroyed after processing.**

Application must be accompanied by: 1) a non-refundable deposit (credit card or check) per child of \$300 for school AND \$100 for camp, which will be applied to tuition. See back for policies. 2) a non-refundable transaction fee of \$50 per camper with a maximum of \$100 per family for families registering for camp only. A non-refundable transaction fee of \$38 for ALL families registering for school and camp or school only will be charged by FACTS Management. 3) A completed FACTS payment agreement from all new families registering for school or a MJCCA payment agreement for all families registering for camp only. Re-enrolling families on the FACTS Management plan do not need to complete a new agreement.

Parent/Guardian's Names:

Address

City	State	ZIP
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Payment Details (Please note, the Registration and Transaction Charge must be paid in full at time of registration.)		
Credit Card Number	Not informing us of a new expiration date may result in a \$35 fee if credit card is declined.	Exp. Date
Name On Card		Charge Date <input type="checkbox"/> 3rd <input type="checkbox"/> 17th <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> American Express

Young Angels Please consider helping to give a deserving child the opportunity to attend summer camp. Thank you for your tax deductible donation.

I would like to make a voluntary contribution of \$ _____ to the Young Angels Campership Fund.

Payment Agreement / Signature Required: I understand that if my camp payment is not paid in full by May 28, 2010, my child will not be permitted to start the program for which s/he registered. I may be charged a late fee equaling 5% of my total unpaid balance. I (we) herby authorize the MJCCA to initiate debit entries to my (our) checking or charge account as indicated above and the bank (Depositor), to debit the same such account. This authority is to remain in force and effect until the MJCCA and the Depository have received written notification from me (or us) of its termination in such time and in such manner as to afford MJCCA and Depository a reasonable opportunity to act on it prior to charging the account. After account has been charged, I have the right to have the amount of an erroneous debit immediately credited to my account by Depository, provided (we) send written notice of such debit entry in error to Depositor within 15 days following issuance of the account statement or 45 days after posting, whichever occurs first. I (we) understand that a sufficient balance must be maintained to cover this obligation. In the event unforeseen circumstances prevent the drafting of this debit according to the understood schedule, I (we) understand that if sufficient funds are not available, I (we) will be either directly debited or billed \$35 for each returned debit and am/are obligated to promptly pay this charge.

	Parent/Guardian Signature	Date
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Registration Policies & Information

Terms of Registration:

1. This form will be accepted from currently enrolled families during Priority Enrollment from January 22, 2013 through February 4, 2013. General Enrollment begins February 4, 2013.
3. Changes in Camp enrollment could result in losing fall placement status if enrolled for school.
4. The MJCCA preschools require that families read the policy and procedure manual which can be found at www.atlantajcc.org and click on the preschool. Signature of this form acknowledges the manual has been read.

Eligibility for Enrollment:

1. Children eligible for enrollment in MJCCA Preschools must be at least 6 weeks of age for Full Day, at least 1 year old for Half-Day preschool and 2 years old for Half-Day camp.

Registration:

1. Each registration must be accompanied by the following:
 - a. A non-refundable application and transaction fee as applicable.
 - b. For Camp: A non-refundable \$100 deposit per child. For families that are registered for camp only, this will be applied towards payment for the last month/session your child originally registered for Camp.
 - c. For School: A non-refundable deposit of \$300 deposit per child. This will be applied towards payment for the final month of school (April 16, 2011)
2. All enrollments are subject to space availability. You will be notified if you have selected a program in which capacity has been reached.
3. A waiting list for each camp / school program will be established. Families on the waitlist will be notified of waitlist policies and if/when space becomes available.
4. Group mate requests (no later than April 15, 2013) are accepted **for camp only**. All groupmate requests should be made on the application form. Groupmate requests must be reciprocal. All attempts will be made to honor your child's groupmate request, if requested by April 15, 2013, however, no guarantees will be made. All requests are subject to availability in requested groups and classrooms.
5. For Camps: Based on summer enrollment numbers, sometimes children may be placed in combination groups.
6. By confirmation of registration, the MJCCA has reserved space for your child in the Preschool and/or Camp. Confirmation of registration will be communicated starting March 15, 2010.
7. Teacher requests are not acknowledged.

Payments:

1. Payment agreement form must be filled out completely and submitted upon enrollment.
 - a. All families registering for camp only must complete the MJCCA payment plan.
 - b. All new families registering for camp and school or school only must complete the FACTS payment plan.
 - c. Re-enrolling families for camp and school will automatically be re-enrolled by FACTS with the form that was submitted last year. Any changes to that information should be submitted to the preschool at the time of registration
2. Acceptable forms of payment include: Cash, Check, Visa/MC, AMEX or by bank or credit card drafts.
3. The non-refundable \$100 deposit for families registered for camp only will be applied towards payment for the last month/session your child originally registered for camp. For families registered for camp and school, the \$100 deposit will be applied to your last payment for school. The non-refundable \$300 deposit per child will be applied towards payment for the final month of school (May, 2014).
4. Applications must be accompanied by a non-refundable application and transaction fee per child where applicable.
5. Tuition: Payable March - February.

Financial Assistance:

1. Families applying for school and/or camp and school financial assistance should submit a confidential scholarship package to FACTS Management at www.factstuitionaid.com or mail to FACTS Management, PO Box 5688, Lincoln, NE 68505. Forms can be obtained at the preschool office or online at the FACTS website.
2. A non-refundable \$20 transaction fee will be charged by FACTS for applications. Completed applications will be processed in the order in which they are received. Applications are considered complete after all paperwork is received. Please be aware that incomplete applications will be placed on hold.
3. Applications will be processed and reviewed with confidentiality.

Making changes after Enrollment:

1. 30 days WRITTEN notice is required for withdrawing a child from any full-day, half-day or camp program. If written notice is not given, a month's tuition will be forfeited.
2. For any and all changes, addition and drops: All changes must be made in writing by completing and submitting a Change Request Form. 1 form per child.
3. Since we base all our staffing and equipment planning on enrollment, please note the following fees associated with making changes:
 - a. A fee of \$50 will be charged for each change submitted prior to the dates below. Changes in enrollment include: Camp Sessions (half-day only), changes in days of attendance, changes between schools, or any other change to initial registration.
 - b. For School: After August 2, 2013, changes will incur a fee of \$75 per change.
 - c. For Camp: After May 3, 2013, changes will incur a fee of \$75 per change.

Refund / Cancellation Policy:

1. In accepting an application form, MJCCA preschools reserve a place for the child. If, for any reason, the enrollment is cancelled, the school / camp must be advised in writing via fax, mail, or email.
2. Application and transaction fees are non-refundable and non-transferable.
3. Deposits are non-refundable. Families who withdraw prior to the end of the school year or prior to the end of camp (or last session originally registered for), will forfeit their deposits and these deposits will not be applied to tuition or any other MJCCA program.
4. After written notice of withdrawal is handed in, any tuition already paid will be refunded. If 30 days notice is not given, then one month's tuition is forfeited and will not be refunded and not be applied to tuition or any other MJCCA program.
5. No credit or refund will be given in the following cases:
 - a. In the event that a child is withdrawn from school or camp for disciplinary or adjustment purposes.
 - b. Substitution of activities resulting from, but not limited to, inclement weather, staff absences, etc.

Upon Acceptance the following forms and others will be required:

Medical Form, Immunization records (3231), Master Profile, Carpool Form (Half-Day) and Parking Guidelines. All forms except the 3231 can be found at www.atlantajcc.org

This form must be accompanied by:

1. a non-refundable deposit per child of \$300 for school AND \$100 for camp, which will be applied to tuition. See Policies & Information.
2. a non-refundable transaction fee of \$50 per camper with a maximum of \$100 per family for families registering for camp only.
A non-refundable transaction fee of \$38 for ALL families registering for school and camp or school only will be charged by FACTS Management.
3. A completed FACTS payment agreement from all new families registering for school or a MJCCA payment agreement for all families registering for camp only.
Re-enrolling families on the FACTS Management plan do not need to complete a new agreement.

Name of Child: _____

I would like to register my child for
Camp Billi Marcus

Session(s): <input type="checkbox"/> Session One; June 3 - July 5, 2013 <input type="checkbox"/> Session Two; July 8 - August 2, 2013		
Child's Age: <input type="checkbox"/> Infants <input type="checkbox"/> 1s <input type="checkbox"/> 2s <input type="checkbox"/> 3s <input type="checkbox"/> 4s		
Program		
Infants	<input type="checkbox"/> 5 days/Full-day	Infants, 5 full-days only
Discovery Kids 7:30 am - 9:30 am	<input type="checkbox"/> 5 days	<input type="checkbox"/> 3 days M, W, F
Core Program 9:30 am - 1:30 pm	<input type="checkbox"/> 5 days	<input type="checkbox"/> 3 days M, W, F
Relax and Enrichment: 1:30 - 4:00 pm	<input type="checkbox"/> 5 days	<input type="checkbox"/> 3 days M, W, F
Kids Explore: 4:00 - 6:00 pm	<input type="checkbox"/> 5 days	<input type="checkbox"/> 3 days M, W, F
Full-Day 7:30 am - 6:00 pm	<input type="checkbox"/> 5 days	<input type="checkbox"/> 3 days M, W, F

I would like to register my child for
The Sunshine School

Child's Age: <input type="checkbox"/> Infants <input type="checkbox"/> 1s <input type="checkbox"/> 2s <input type="checkbox"/> 3s <input type="checkbox"/> 4s		
Program		
Infants	<input type="checkbox"/> 5 days/Full-day	Infants, 5 full-days only
Discovery Kids 7:30 am - 9:30 am	<input type="checkbox"/> 5 days	<input type="checkbox"/> 3 days M, W, F
Core Program 9:30 am - 1:30 pm	<input type="checkbox"/> 5 days	<input type="checkbox"/> 3 days M, W, F
Relax and Enrichment: 1:30 - 4:00 pm	<input type="checkbox"/> 5 days	<input type="checkbox"/> 3 days M, W, F
Kids Explore: 4:00 - 6:00 pm	<input type="checkbox"/> 5 days	<input type="checkbox"/> 3 days M, W, F
Full-Day 7:30 am - 6:00 pm	<input type="checkbox"/> 5 days	<input type="checkbox"/> 3 days M, W, F

Registration will be based on first come first serve basis.

	Parent/Guardian Signature	Date
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